

# Annual Parish Meeting

January 30, 2021



Trinity Episcopal Church  
3800 West 20th Street  
Greeley, Colorado

**Annual Parish Meeting**  
**January 30, 2021**

• Agenda •

6:00 pm     Hymn: The Church's One Foundation  
              Call to Order  
              Opening Prayer

              Senior Warden's Report: The Past Year

              Junior Wardens Report

              Treasurer Finance Report  
                  2020 Review  
                  2021 Budget

              Selection of Wardens

              Selection of Vestry

              Recognitions  
                  Retiring Staff  
                  Retiring Lay Leaders  
                  Retiring Vestry

              Rev. Lisa's Report

7:30 pm     Closing prayer

## **RECTOR'S AND WARDENS' REPORTS**

### **Rector's Report**

The year 2020 started with much anticipation and excitement as my family and I moved from Dallas, Texas to Greeley to join Trinity in ministry. We were completely overwhelmed by the welcome we received from the congregation. From members of the Daughters of the King offering a blessing over our new home, to gift baskets and cards, to a flock of flamingos on our front lawn by Trinity Youth Group, we felt embraced by our new church family.

My first Sunday with you, February 9, was a joyous celebration meeting and greeting one another sharing cake and beginning the process of building this new life together. The first six weeks of this new ministry was filled with all that one expects: worship planning, meetings with the Bishop and fellow clergy, Bible study, staff meetings, healing prayers, preaching, lunches, and getting to know you.

And then it all changed on March 12. We received word that the Novel Coronavirus had made its way into Colorado and life as we had known it was different. We learned that in person gatherings were no longer possible and that staying at home was going to be the norm. We quickly made the jump to digital worship via Zoom and began the big “pivot” of 2020.

This first few months of the pandemic were like drinking from a fire hose, and yet that didn't stop us. We gathered online for Sunday worship, had an extremely rich Holy Week and Easter celebration, and showed off our craft skills with all the Pentecost headbands. Each of those moments allowed for the Holy Spirit to be present and alive in each one of us.

One of the most bittersweet moments this year was to be back behind the altar at Trinity to celebrate the Holy Eucharist. As much as I loved that moment, it was far from exuberant being in an empty church. But what did give me immense joy was seeing you drive up week in and week out to receive Holy Communion. Your faithfulness overwhelms me!

The first year as Rector in a new church always has a learning curve. There are transitions, both expected and unplanned, but what I am most thankful for is the amazing lay leadership of Trinity. I could not have made it through this year without the wisdom of our Executive Committee: Chris Woodruff, Senior Warden; Patricia Streeter, Junior Warden; Kim Houtchens, Treasurer. You should be extremely proud of your Vestry for the very holy work they did in 2020. I also want to acknowledge the staff of Trinity Episcopal Church for the tremendous job they did to find creative ways to continue to connect with the parish and keep us together in the midst of the unknown. Thank you all!

I pray that our life together continues to grow and be shaped by the Holy Spirit in 2021. I am looking forward to all the good things to come!

Peace,

*The Rev. Lisa F. Musser, Rector*

## **Senior Warden's Report**

Since our last Annual Parish Meeting in February 2020, much has happened. Rev Lisa Flores Musser joined us as our new Rector. She was beginning to get settled in and was beginning to get to know us and we her when the COVID 19 pandemic struck in March 2020.

Based on advice from the Diocese and the local health authorities, the Vestry made the very difficult decision to close the building to all use, including worship. We immediately shifted to online worship using the ZOOM platform.

Our services use Zoom because it allows us as members of the Trinity family to see and interact with one another. The overall philosophy of the Vestry was to try to keep everyone safe during this pandemic, especially since it is so new and not fully understood.

We experienced very intense and lengthy discussions as to how and when we can safely reopen. As the second wave of the pandemic took hold, the discussions continue. I am so proud of the courage and faithfulness of the Vestry in working through this very difficult time. All of these decisions were made out of love and concern for the Parish family.

In the meantime, worship, ministry and outreach returned to Trinity. By the end of the year we were celebrating Eucharist twice per month, the weekly worship resumed including the Healing Service and Bible study. In addition, we added twice a week Evening Prayer on Mondays and Fridays. The Children's worship resumed and the Youth Group continues to meet.

Our Sunday worship improved with additional music, improved video, worship coming from the church and resumption of the Wholeness Team intercessory prayer. We celebrated the 150<sup>th</sup> anniversary of the parish with a beautiful Christmas Eve service and a special Trinity Ornament paid for by the Vestry.

We resumed serving others at the Cold Weather Shelter, our Food Box Program and our support of outside organizations.

This has been an extraordinary time in our life together. We have been sustained by the grace of God. He showered us with blessing all through this time. I am happy to report that the finances of the church are very sound and that we are so grateful for the extraordinary faithfulness and generosity of the Parish. We have also been blessed by many generous gifts which have allowed us to begin the long delayed and much needed restoration of our organ.

It has been an honor and a blessing to serve as Senior Warden for the past 5 years. My prayers are lifted for Rev. Lisa and the new Vestry and officers as they continue to make decisions for Trinity and our community. God bless and keep all of you in the coming year.

***Chris Woodruff, Senior Warden***

## **Junior Warden Report - January 2021**

Special thanks to Rachel Thompson and Andy Kitchell for all of their work for the identification of and resolution of property issues. Also to Ron Galligos and Mark Johnson for their ongoing work on our parish property. Thanks also to the many parishioners who step in to help with property needs throughout the year.

### **Major Repairs and Maintenance Projects in 2020**

- The Parish Hall has been completely repainted - ceilings and walls. Dry wall patching completed where needed. Funded from Capital Improvement and 2020 Budget as appropriate.
- Parish Hall double doors leading to hallway had large holes. These were repaired by placing brass plates over area so the damage could not reoccur. Doors were refinished.
- Vestibule entrance to Parish Hall has been repaired (water damage at floor level requiring drywall replacement) and repainted. • Repair and painting in foyers at the SW Entrance at West Parking lot
- Reglazing, patching and painting of exterior window trim in the hall corridor between the office and East entrance by the circular drive.
- Painting, drywall repair and lighting upgrades in library completed with design and supervision by Jill Trotter and Karoline Woodruff. Project funded from a generous donation from the Trotter family.
- Trimming of trees and removal as needed were completed on the West Side of the property.
- All non-clad exterior windows were scraped and painted with the exception to two off of the courtyard which will need specialized ladders to access due to roofing and height.
- The wooden walkway structure between the Parish Hall and Chapel was scraped, repaired and painted.
- Landscape clean up by the generosity of parishioners.
- Repair of water supply in bathrooms between sacristy and office. Piping and valves replaced.
- Research and planning were conducted on an ongoing basis regarding COVID and safe practices as recommended by The Diocese, The State of Colorado, CDC, WHO, CSU and other research institutions - all for presentation to the Rector and Vestry.
- Continuing repair was completed on selected areas of roofing.

## **Major Repairs and Projects Projected for 2021**

- We have bids on repairing and relining the parking lot. The contractor is willing to do this in phases to meet urgencies and accommodate our budget. Additional information will be discussed in the budget report.
- Our hot water heater and circulating pump need replacement. Vestry has approved expenditure and work will begin 1/28/21.
- Two windows in the courtyard at second story level off of courtyard need to be scraped and painted. Special equipment is required.
- Courtyard clean-up and repair of pavers needs to be completed. Seating and shade mitigation need to be considered.
- Further removal of dead and dying plantings throughout the property is needed.
- We have a committee of “retired Master Gardeners” and hopefully Covid will have abated sufficiently to be able to convene and plan for courtyard improvement.
- There will be continuing monitoring of Best Practices for Reopening the building in light of the continuing development of COVID.

We have a beautiful but aging building. Please “see something ... say something” and help in the prioritization of repair/improvement issues.

Respectfully submitted,  
*Patricia Streeter*, Junior Warden

## **TREASURER’S REPORT, 2020 FINANCIAL REVIEW, AND 2021 BUDGET**

2020 presented financial and other challenges to Trinity like no other year in any of our lifetimes. As I write this, we are approaching one year since our building was closed due to safety concerns arising from the COVID-19 pandemic. However, with continued adherence to safety protocols, and with the development of a vaccine and distribution now well underway, hope is on the horizon that the pandemic will be stemmed and that we will be able to begin moving toward more normal lives and church activities at some point this year.

In the materials you have been furnished, you will see the year end income and expense numbers for 2020, and the 2021 budgeted numbers for income and expenses. The 2021 budget is the result of many hours of work by Rachel Thompson, our Business Manager, in conjunction with the Rector, Sr. Warden, Jr. Warden, Treasurer, Finance Committee, and Vestry. The 2020 year end financial statement and the 2021 budget have been adopted and approved by both the Finance Committee and Vestry.

An overview of the 2020 year-end financial statement and 2021 budget is as follows:

## 2020 YEAR END FINANCIAL REVIEW

2020 total income was \$563,565 which was \$40,734 under budget. Thankfully, the total expenses for the year of \$539,822 were \$64,478 under budget, the savings being primarily attributable to salary savings (no organist or Deacon for most of the year) and utility, facility, and office expense reductions due to the closure of the building. Thus, we ended the year with a net operating surplus of \$23,744.

Trinity applied for and received a Federal Payroll Protection Plan (“PPP”) loan of \$46,592 in 2020. In December, application for full forgiveness of the loan under the CARES Act was presented, and the application remained pending as of the closing of the 2020 books on December 31.

## 2021 CHURCH BUDGET

Of note is that total estimated pledge/plate offerings for 2021 have been reduced from the amount collected in 2020 by \$50,000. This is based primarily on the fact that the total 2021 pledges from pledge cards returned by the congregation were \$63,124 less than the total amount pledged for 2020. On the brighter side, earlier this month we received notice that our PPP loan has been fully forgiven, and the loan funds have now been booked into income. Including other income, the total income budget for the operation of the church this year is \$530,793.

Regarding expenses, the most difficult factor to predict is when the building will again be used and to what extent. In determining expenses we assumed the building will be closed for at least a portion of the year. Thus, the total 2021 expenses are approximately level with 2020 expenses.

Even with lesser estimated income this year (and helped greatly by the PPP money) we are able to fund all ministries and otherwise provide funding for adequate staff and other church operations and expenses.

## SUMMARY

Gratitude and thanks to the congregation for your generous gifts of time, talent, and treasure to Trinity during the past year. Your continued support is critical to the work and mission of our church.

Mention should be made that after some years of increasing income, Trinity’s income leveled off in 2017 and 2018, and it has declined yearly since then. In order to maintain necessary staff, and robust operations and ministries, this trend needs to be reversed. We each should take some time to engage in prayer and self reflection to ensure that we are supporting God’s work at Trinity to the fullest extent of our ability to do so.

As previously announced, my time as Treasurer has now come to an end. It has been an honor and a privilege to have been of service.

May God bless and keep you.

*Kim Houtchens*, Treasurer

Trinity Episcopal Church  
Year End December 31, 2020  
Adopted Budget 2021

	<u>Year End 2020</u>	<u>Adopted Budget 2021</u>
<b><u>Income</u></b>		
<b><i>Pledge &amp; Plate Offerings:</i></b>		
Pledges/Plate Offerings	510,073	460,073
Pledges/Plate Offerings - Local	36,504	17,928
<b><i>Total Pledge &amp; Plate</i></b>	<u>546,577</u>	<u>478,001</u>
<b><i>Other Income</i></b>		
Offerings for Other Org's	425	-
Shaw Endowment	500	500
Investment Earnings	213	200
Rental Income	2,990	1,500
Misc. Income	6,534	4,000
Transfer from Other Funds	6,326	-
PPP 2020 Loan Forgiveness		46,592
<b><i>Total Other Income</i></b>	<u>16,988</u>	<u>52,792</u>
<b>Total Income</b>	<u><u>563,565</u></u>	<u><u>530,793</u></u>
<b><u>Expenses</u></b>		
<b><i>Staff Expense</i></b>		
Rector Salary	57,717	56,100
Rector Housing	34,564	36,500
Rector Health Benefits	28,766	30,012
Rector Pension	17,587	17,943
Rector Professional Exp.	1,932	5,000
Rector Payroll Taxes	6,943	7,084
Rector Moving Expenses	5,876	-
Youth Director	22,051	22,051
Parish Administrator	16,560	17,057
Support Staff	65,114	46,901
Support Clergy (Deacon Bonnie)	8,400	-
Organist	6,049	18,146
Choir Director	18,000	18,000
Children's Ministry Director	11,040	11,040
Nursery Staff	1,952	2,151
Staff Payroll Taxes	10,612	10,354
Lay Health Benefits	22,093	12,505
Lay Pension	7,535	5,893
Workers Comp.	1,386	1,410
Training/Seminars	358	400
Supply Clergy	329	600
Organist Substitute	200	-
<b><i>Total Staff Expense</i></b>	<u>345,062</u>	<u>319,147</u>
<b><i>Outreach Expense</i></b>		
Diocese Contribution	25,504	34,505
Diocese Contribution - Regional	500	600
Outreach Commission	20,000	20,000
Campus Ministries	-	1,000
<b><i>Total Outreach Expense</i></b>	<u>46,004</u>	<u>56,105</u>



	<b>Year End 2020</b>	<b>Adopted Budget 2021</b>
<b>Utility Expense</b>		
Electricity/Gas	16,498	17,500
Water & Sewer	11,971	12,000
Trash Removal	4,194	4,860
Snow Removal	3,522	4,500
Bldg & Grounds Maint.	36,007	42,000
Reserve for Replacement		3,600
Insurance - Property & Liab.	24,615	23,429
Property Taxes	76	100
<b>Total Utility Expense</b>	<b>96,883</b>	<b>107,989</b>
<b>Office &amp; Facility Expense</b>		
Office & Computer	13,404	13,500
Copier	2,694	2,700
Postage	1,767	1,820
Telephone	3,583	4,000
Annual Audit Review		3,500
Organ/Piano Maint.	-	1,800
Organ/Piano - Offset Income	-	-
<b>Total Office Expense</b>	<b>21,448</b>	<b>27,320</b>
<b>Ministry Expense</b>		
Parish Life	631	600
Parish Life - Offset Income	(198)	-
Adult Education	586	500
Adult Education - Offset Income	(376)	-
Family Ministry	65	200
Youth Group	20,000	6,000
Children Ministry	953	1,722
Children Ministry - Offset Income	-	-
Nursery	13	25
Music Ministry	3,567	5,400
Music Ministry - Offset Income	-	-
Altar Guild	441	1,050
Altar Guild - Offset Income	-	-
Pastoral Care	-	100
Welcome/Incorporation (Newcomers)	-	600
Hospitality/Receptions	-	240
Hospitality/Receptions - Offset Income	-	-
Kitchen Supplies	294	750
Worship Publications	544	544
Conventions/Workshops	250	250
Advertising	264	800
Library	-	50
<b>Total Ministry Expense</b>	<b>27,033</b>	<b>18,831</b>
<b>Misc. Expense</b>		
Offerings to Other Org's	465	-
Misc. Expense	2,927	1,400
<b>Total Misc. Expense</b>	<b>3,392</b>	<b>1,400</b>
<b>Total Expenses</b>	<b>539,822</b>	<b>530,793</b>
<b>Net Income (Loss)</b>	<b>23,744</b>	<b>-</b>

## YOUTH AND ADULT FORMATION

### 2020 Ministry Report for Sunday School

The year 2020 began as normal for Sunday School. Our second semester started with teachers Amber Simpson, Dave Osborne, Judy Gregory, and myself leading Epiphany lessons and preparing the children for our new, upcoming rector. And then as we all know...covid hit.

As the services in the building ended, the kids were provided with lessons and activities through the mail. I love how our God provided for us-listen to this story. In the summer of 2019, I had met with Verlene White who told me that the Daughters of the King wanted to support the Sunday School and were thinking of providing the kids with some books. I suggested the Jesus Storybook Bible. Then that fall we had a Bible Bistro where Daughters teamed up with families and presented them with the Bible and exchanged information to become Prayer Partners. So when we started our mail lessons, the wonderful thing was that all the families had a common text that we could study from!! The stories around Holy Week were especially good.

The kids had some fun with postcards in the spring; sending some to each other and to an older parishioner and we continued with our lessons.

Then in the summer in lieu of a Vacation Bible School, we did a book study on Max Lucado's book You Are Special. Families picked up boxes filled with lesson plans, crafts, games ideas and even snacks. Our participation level was very high.

We soldiered on with a few Zoom fun times, and then in the fall, a bi-monthly children's service, called Rise and Shine was added. This service is short and sweet and filled with joy. The kids sing a song, see a video and have a lesson, and say some prayers together. We end the time with Rev. Lisa giving us a blessing as we put our foreheads up to the screen.

As winter came, we had some special Advent activities and were even able to pull off a Christmas Pageant at the end of the year. It was a little different than pageants in the past but the kids put their hearts and souls into our little movie. If you haven't seen it, please let me know and I would be happy to share it with you.

We continue to keep connected now with our service, continued mailings, and our Jesus StoryBook Bible. We're eager to get back together and hopefully it won't be too much longer.

Respectfully submitted,  
*Meg Gallegos*



## Trinity Youth Group – Annual Report

Through Trinity Youth Group my hope is to come alongside young people at Trinity and in our community to share and live the gospel.

*“Because we loved you so much, we were delighted to share with you not only the gospel of God but our lives as well. “1 Thessalonians 2:8*

2020, A year like no other. We have learned that life is full of the unexpected. We have experienced being resilient, heart-broken, disappointed, anxious, supportive, flexible, learning behaviors to keep ourselves and others safe, being sad, lonely, hopeful, isolated, learning to ask for help and pray for ourselves and loved ones. We have come together on technology and have learned to be ok having our video on or off or to say what’s on our mind and heart. Common things we say even to this day, “can you hear me?”, “you are muted”, “cool background”. We have gathered in person when the weather cooperated, or our community has been in the “green” for COVID. Many youth group members’ prayers through this season have been for God to keep their family and friends safe and healthy. And if someone we did know got sick - for God to heal and comfort them. Our hope is to get back to “Normal”.

We have approximately 33 students on our TYG Roster – 19 Middle School and 14 High School age students. Of those 33 students approximately 25 would be considered active. We had 3 High School students graduate in May 2020. Trinity had 4 elementary school youth move up to Middle School. Due to so many events being canceled in 2020 – TYG had approximately \$20,000 roll over into 2021. We will continue to support the Diocese events participating in Quest and other Diocese youth gatherings when available. Money invested this year included purchasing Grow Curriculum. Items were purchased, packaged, and delivered to the student’s homes throughout the year sharing care and love. We also purchased a fire pit that is currently used at Lynette’s house to accommodate social distancing and staying warm when we have been able to gather in the evenings. As the year unfolds there may be opportunities to gather in person and participate in community outreach.

Here are highlights from our gatherings this last year starting February 2020 to date:

Sabbath Retreat in Estes Park, Shrove Tuesday Pancake Supper, Wednesday Night Coffee Time, Prepping for Summer Mission Trip, March Spring Quest - was canceled and then in April an online event took place. Introduction of Zoom TYG Hangouts – with fun themes like Show and Tell Pets, Mad Hatters, Home Scavenger Hunt. Learning to listen to God prompting us to pray for people who come to mind. Praying for a TYG member’s dad who was really sick with COVID. Whooping at 8 pm at night and leaving a candle or a lantern on our front porch to thank the Health Care Workers.

Summer Mission Trip canceled, Trinity celebrates the high school graduates with a car parade, Backyard gatherings – learning about doing justice, loving kindness, and walking humbly with God. Movie on the lawn, Yard Sign, supporting and praying for TYG member who had surgery. More movies on the lawn. Keep Calm, Jesus Prayer and Calm strips for back to school. Fall Quest Zoomed In, Pumpkin Carving Party, Gratitude Journal and learning how to show gratitude. Immanuel, God With Us Advent Boxes celebrating Advent, TYG XMAS ZOOM Party. Epiphany 20+C+M+B+21, What’s Your Word for 2021?

## LOOKING AHEAD TO 2021 FOR TYG

Through the winter months - TYG Zoom Hangouts until it is warm enough outside or Greeley is in the “green” for Covid. or when Trinity opens the church building/facility. Themes may include A Cheezy Valentine, Lent – learning to pray and using prayer beads, Sabbath, Worship is a Verb God has a Plan for you, Celebrating our graduating high school senior, Color Wars to introduce Summer fun. Community Service Projects that will give TYG youth to serve Trinity, and our communities in Greeley and Colorado. We will have to approach planning and time together with flexibility.

Pray for Me Campaign – a platform for parishioners at Trinity to pray for and with our youth at Trinity. If you (either parishioner or youth) are interested, please text or email Lynette.

A Parent’s Group of Middle and High Schooler Youth - a group that supports each other, share parenting wisdom and praying for each other and our kids. A group that will work through the book *Alongside* by Drew Hill. If you are an interested parent, please text or email Lynette

A monthly Youth Worship Service – planned and led by the youth.

A Youth Advisory Board - if you are a youth active in TYG and would like to help plan and lead elements of TYG ‘s time together please text or email Lynette

“Now to Him who is able to do immeasurably more that all we ask or imagine, according to His power that is at work within us, to Him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen” Ephesians 3:

Thank you for your prayers and support.

Respectfully Submitted, *Lynette Humphrey*, Youth Pastor

Cell Phone 970-250-2336

Email: [gnlhumphrey@gmail.com](mailto:gnlhumphrey@gmail.com)



**trinity youth group  
2020**

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## **Trinity Sunday Book Study Group**

The Trinity Sunday Book Study Group began meeting again in the Fall of 2021 via Zoom. The group had taken a hiatus when the pandemic hit in March. The group studied The Return of the Prodigal by Henri Nouwen and The Ragamuffin Gospel by Brennan Manning. The group is made up of 15 very faithful people who come together from Longmont, Greeley and Arizona to pray, study and discuss. This group began meeting six years ago and is always open to new members. We have gained a deeper knowledge of one another and very important insights into our walk with Christ. The class runs for only one hour each week and has become a central part of our formation at Trinity. We will continue meeting via Zoom until the building reopens, but then we will still have a virtual option available for those who cannot meet in the church building. We encourage anyone interested to join us.

*Chris and Karoline Woodruff, Facilitators*

## **Monday Night Bible Study**

This group of about ten adult men and women has been meeting together at 7:00 p.m. on Mondays for several years. New members are gladly welcomed as they come bringing their own life experiences. We have discovered the pleasure of studying scripture together, asking questions and prayerfully discussing thoughts and understandings in an atmosphere of Christian love and acceptance. We have been using N.T. Wright's For Everyone material. The student handbook has specific thought-provoking questions which help relate scriptures to our everyday lives. The commentaries provide background information that makes the scripture more understandable. As we read the Acts of the Apostles, we developed such an interest in the work of St. Paul that we have devoted our time this past year to the study of his epistles. We have been using Zoom since the restrictions of the pandemic were put in place. Anyone interested in participating may contact me for more information.

*Verlene White, Facilitator*

[Verlene-white@comcast.net](mailto:Verlene-white@comcast.net) 970-302-4780

## **PARISH MINISTRIES**

### **Communication**

Over the last few years, the electronic monthly newsletter and weekly update, called the E-pistle, have become important elements of parish communication. Since the middle of March, when the diocese told us to close the building and take our services online, electronic communication has become more vital than ever.

The E-pistle has grown from a brief weekly update to a full report every Friday. This weekly email not only includes parish information, good news, parishioner spotlights and updates on the

Children's and Youth Ministries, but also that vital link that allows us to worship and fellowship with each other each Sunday. Since September, both the Friday edition and an earlier mid-week email help facilitate parishioner sign-ups for communion, altar flowers, and Christmas outreach sponsorships. Reports from our email distribution partner, Constant Contact, indicate that through 2020, 97 separate emails spread the news of Trinity to over 250 parishioners and other interested individuals each time, in all almost 24,000 emails were sent, with an open rate averaging almost 60% - communication to keep our parish connected.

Respectfully submitted,  
*Karoline Woodruff*, Parish Administrator

### **Music Ministry - Organ Restoration Project Report**

The closure of Trinity's sanctuary due to the pandemic, afforded Trinity parish the unexpected opportunity to steward resources designated for the restoration of Trinity's Casavant pipe organ. September 2020 the Organ Restoration Committee proposed to the Executive Committee and the Vestry that we use the funds designated specifically for the organ to accomplish one of the three phases of the restoration project. A proposal was requested from Joseph Rotella, CEO of Spencer Organ Co. in Waltham, Mass. for the cost of renewing the wind supply system of the organ. A proposal for \$109,610 was received. Unfortunately, Trinity did not have enough money in its organ fund to cover that amount. An email was sent to the members of the Organ Restoration Committee explaining the very good reasons for undertaking this project, but a lack of funds would prevent us doing so. In response, the Garnsey family came forward with a generous gift to add to previous gifts from the Edgren and Lyster families. The Garnsey's stipulated that the project must commence immediately. With monies in hand, a contract was signed with Spencer Organ Co. who came to Trinity the end of October to remove all wind system parts including pouch boards, primary valves, wind reservoirs, tremulants, and pneumatic Swell shades motor. Everything was packed and transported back to Boston. During disassembly water damage in the chest from years ago was discovered plus deteriorated materials Casavant was experimenting with in the 60's and 70's that proved not to be long lasting. All perishable leather parts are being replaced with high quality sheep, goat, or deer leather of appropriate thickness and proven durability. The Phase One project will be completed mid-February.

Two more phases remain to be done – rebuilding and restoration of the console and restoration of the pipework. The pipework is especially serious as some pipes are collapsing and in danger of ruining other pipes when they fall. Several of the reeds need to have their tongues replaced as the slender brass tongues have become kinked over the years from tuning and are now unreliable. All pipes need to be revoiced as their mouths are sagging from use and gravity resulting in improper pipe speech. Because the console is the control center for the organ it only makes sense to complete both phases simultaneously. Projected cost of the two phases is \$290,000.

The pandemic has given us a tremendous opportunity to address the restoration of our historic and significant pipe organ. This is one of the finest organs in the Tri-state region due to the quality of its workmanship, the significance of its world-famous tonal designer, and its largely unaltered state of

being. The cost of replacing it at today's prices exceeds \$1,000,000 making it the single most valuable asset that Trinity except for the building and property. Restoring the organ now is an act of faith that Trinity will return to in-person worship in our beautiful sanctuary as soon as possible an experience again the blessing of the sound of a beautiful pipe organ to undergird all of its liturgy and worship.

Respectfully submitted,  
*Raymond Quick, January 2021*

### **Sunday Service Ministers**

While we started the year with a full complement of Sunday Service Ministers; including Chalice Ministers, Lectors, Acolytes, Ushers, and Coffee Hosts; but after March 15 all service ministers except Lectors took a break.

Our team of Lectors took on new challenges this year. Since the end of March, serving Lectors (including some brave new volunteers) learned to read in the Zoom ??, first unmuting and then muting themselves. After we began celebrating Eucharist every other week, willing lectors returned to the church building and learned to read with a mask.

Thank you to all the Lectors who have been willing to try something new so that we could continue to worship as a parish family. Our lectors on Zoom or in socially distanced services at Trinity include:

*Terrie & Stewart Abbot, Jan Branham, Sally & Clifford Clift, Jim DeMersseman, Neil & Myra Fisher, Billie Lou & Paul Gaiser, Meg Gallegos, Mary Alice George, Gary & Cathy Heise, Chrys Hinze, Kim & Mary Jo Houtchens, Lynette Humphrey, Mark & Julie Johnson, Katie Kinney, Kim & Brian Larson, Dick Maxfield, Sheryl McBride, Ray & Philana Quick, Linda Springer, Patricia Streeter, Chris & Karoline Woodruff, Shawn Woolworth*

Respectfully submitted,  
*Karoline Woodruff*

### **Altar Guild**

Liturgy begins and ends with the work of the Altar Guild. The Rector is the head of the Guild, but she cannot do all that must be done in preparation for the services. The Altar Guild is a volunteer group of the parish whose ministry is to care for the sacred vessels, the bread and the wine, the vestments, linens and hangings, and the candle and torches used for worship. The Altar Guild members prepare the sanctuary for services, and clean up afterwards, and, also supervise the decoration of the sanctuary for the holidays throughout the year. The Altar Guild is a ministry... a gift of time and talent to serve God in His house. It is a very great privilege to serve God in this way

and should be done with sincere devotion and dignity. The contribution of each Altar Guild member is important!

Our church year ends on January 31 and by the middle of March 2020, COVID-19 had changed the way we live and worship. The Altar Guild duties have changed somewhat as well, since shortly after Ash Wednesday, which was February 26 in 2020. By Easter, April 12, COVID had closed churches, so we were not able to celebrate Palm Sunday, Easter or Christmas in our beautiful church. We missed decorating the church for these Holy Days last year, so we look forward to doing it this year. Thank you, Rev. Lisa and Karoline Woodruff for moving the Zoom service to the sanctuary where we can all feel “at home”.

“Almighty God, grant, we beseech Thee, that we may handle holy things with reverence, and perform our work with such faithfulness and devotion that it may rise with acceptance before Thee and obtain Thy blessing through Christ our Lord. Amen.”

Please prayerfully consider becoming a member of this ministry and share your talents to the glory of God! If you would like more information about the Altar Guild, please contact me at 970-352-1846 or 970-330-1877, the church office.

Respectfully submitted, *Carol Ruland*

### **Annual report for Trinity’s library for 2020**

2020 has been a “stand still” year for Trinity’s library. In 2021, I expect to receive a large number of donations as parishioners have more time at home. They will doubtless find materials to donate to the parish library. These donations will be very welcome.

*Mary Linscome*, Parish librarian.

### **Prayer Shawl Ministry**

Prayer Shawl ministry is still going strong. Anyone may request a shawl, for you, a loved one or a friend.

*"Knitting or crocheting a prayer shawl, is putting legs to your prayers.*

*It is an outside reminder, that someone cares.*

If you like to knit or crochet and would like more information on making a shawl please contact *Shawn Woolworth* (702-204-8072)

### **Creator’s Circle**

Creator's Circle is presently not meeting in person. Come summer we will resume on Tuesday mornings, 11am to 1:30ish pm. If you want good coffee, good conversation come join us. We work on whatever project we are doing at the time. We also make hats for the babies born at NCMC hospital. They supply the yarn!! Please call *Shawn Woolworth* 702-204-8072 come June if you're interested.



## Trinity Guild

Trinity Women's Guild is not meeting right now. We will resume when church building is open again. We meet once a month on 3rd Thursday. 1:30 to 3. We have speakers on many different subjects and a light lunch. This is a wonderful way to meet the ladies of Trinity.

*Shawn Woolworth*

## MINISTRIES BEYOND THE CHURCH

### Trinity Outreach Ministry

Submitted by Interim Bernie Haley, Neal Fisher, Karoline Woodruff and Sally Clift

I suspect most reports are going to reference this as a trying year. It is the same for Outreach 2020. March brought a halt to the Food Box program, along with Barb Maxfield's planned retirement from Outreach in the spring. I want to thank her for the leadership she provided over the past 30 years with Outreach. We also lost Sherry Brown and Jim Hammond who worked behind the scenes to prepare the distribution tables for our monthly distribution.

In early fall, Reverend Lisa asked me to be the Interim for Outreach. We began our work in October, pivoting to the three tenets put forth from the Vestry and Rev. Lisa.

- Food Boxes
- Cold Weather Shelter
- Outreach Grants

The change in the organizational structure has led to three groups, each one tasked in coordinating just a portion of Outreach. Currently, we have around 15 parishioners participating in the Outreach groups.

### **Trinity's Grants**

This past year \$19,990 was distributed to organizational needs for Beatitude Care Foundation, Catholic Charities, Guadalupe Center, Hands for Christ (Juarez Mission), Greeley Center for Independence, Life Stories (CASA), Meals on Wheels, Senior Resource Services (60+Ride), Triangle Cross Ranch and Weld Food Bank. In addition, \$7,443 was given for individual assistance in our community.

Trinity Grants went through a change in its purpose and function. This committee created a granting process and application. As Trinity's Outreach program began again, a group attending the Zoom meetings were asked to evaluate and determine the process of supporting nonprofit organizations. This committee designed a simple application form and requested it be completed by each of the nonprofits Trinity had supported the last two years. The only specific criteria was that the organization be supported by a member of Trinity. A plea was made to the entire Trinity congregation to submit requests for any nonprofit they were supporting. **Requests for individual assistance are now handled through Rev. Lisa.**

Committee Members: Sally Clift, Carla Jesse, Julie Johnson, Judy Lehmann, Dorothy Sullivan, Verlene White, Chris Woodruff, Rev. Lisa Musser.

Respectfully submitted,  
*Sally Clift*

### **Trinity's Cold Weather Shelter Ministry - Neil Fisher**

Like many other facets of our lives in 2020 the ministry provided to the Cold Weather Shelter (CWS) by Trinity took an abrupt change in March. At the same time, the Trinity team showed remarkable flexibility in insuring the guests of the CWS were served throughout the year and continue into the 2021 calendar year.

Normal cadence in early 2020 involved the traditional, and very much appreciated presence of delicious crockpot meals and home baked goods prepared and served by the caring hands of approximately 15 Trinitarians with on site Monday attendance at the CWS of about 10 members. The team routinely served close to 100 guests every week.

When the pandemic reared its head, the team continued to deliver and adjust on a sometimes weekly basis to insure Trinity was able to reach out to this important group that was most impacted by the virus. Through 3 changes in locations (original location and 2 set ups at Island Grove) changes in what food we were able to provide (several changes associated with food handling and prep requirements) and an extension of the CWS period, Trinity was able to cover every Monday night in which the CWS has been open.

Currently the restrictions on both capacity at the shelter and meal requirements have reduced our involvement but not our enthusiasm nor our desire to serve. The CWS is back at their original location off 11TH Ave in Evans. Due to COVID restrictions the shelter is limited to 39 overnight guests and we have served meals to 40-60 every Monday. Thanks to God's blessings the overflow from the shelter have provisions to stay overnight elsewhere. Our ministry this winter has been to augment the main meal and to serve to the guests. To safeguard against the virus, our on-site presence has been reduced but those that are able to go on site feel the prayers from the Trinity community. We have continued to have 3-5 people on site and 8-10 active with the ministry.

As 2021 plays out we will remain flexible to adjust and continue to provide ministry to the homeless and the downtrodden and strive to be a bright spot in their lives. Committee

Members: Neal and Myra Fisher, Paul Scholar, Stewart Abbott

Respectfully submitted, *Neal Fisher*

### **Food Boxes - Karoline Woodruff**

The Food Box ministry started the year strong (distributing 135 boxes in the first two months) but as the COVID-19 virus spread and the church building had to be closed, the ministry went into a hiatus. When Bernie Haley gathered interested parties to restart Outreach Ministries, the distribution of food boxes was a high priority.

We gathered a small team including some Food Box veterans. Because there had been several months with no contact with ministry clients, the team decided to call the list to confirm contact information and current location of each client. In addition, the team discussed how we could build food boxes while ensuring the health and safety of our team members and clients. It was agreed that, because the church building is basically closed, we would spready out the time for the completion of a box, having several very small work crews (i.e. a couple, a family, two people that are in each other's "bubble") do part of the work over several days.

Our reconstituted list was smaller, but the clients were thrilled that we were going to start the program again. Our first distribution was just before Christmas and included a food box, family gift and children's toys contributed by our very generous parishioners, who "adopted" a child or a whole family. We served close to 30 families and 100 people. Parishioners really stepped up to make Christmas better for our clients. 21 individuals or couples sponsored Christmas gifts for the kids and as many again sponsored food boxes.

A small group of parishioners, developed out of the regular attendees at evening prayer services, worked several sessions at the Weld Food Bank and later signed on to make a monthly delivery of senior boxes to clients at the Broadview Apartment. Thank you to our Food Box Team – Stewart and Terrie Abbot, Jennifer Cole, Mark Johnson, Jackie Middleton, Fran Rioz, Jone Sommers, Bonnie Stockum, Dorothy Sullivan, Marilynn Toler, Chris Woodruff  
Respectfully submitted, *Karoline Woodruff*

As I have said previously, Outreach is parish ministry for which everyone is invited to participate ... please consider joining in bettering our community. – *Bernie Haley*

### **Lutheran Episcopal Campus Ministry**

In spite of the pandemic, LECM had a busy, productive 2020. At this time last year I was on the call committee for LECM and Immanuel Lutheran Church and we were just beginning our search to find a pastor to serve both the campus ministry and the church. Thankfully all the members of the committee had a chance to meet in person a few times before the quarantine hit. After Zoom interviews and narrowing down the field, we were able to bring two candidates to Greeley and have in person interviews, dinners and tours of our area. (All socially distanced of course). Once we made our decision, our final candidate met via Zoom with the all the LECM board members and all the members of Immanuel's council. With everyone on board, we called Pastor Daren Erisman and he accepted. He then came back to Greeley for a meet and greet with the congregation and board and after Immanuel held a congregational vote, we were able to make everything official.

Pastor Daren is very passionate about campus ministry and has an amazing heart for these kids, especially during this very difficult time. Can you imagine starting your college experience during this pandemic? He has met with a small but faithful group of students who have been truly blessed to have spiritual direction and social interaction during such an isolating time.

The congregations that support LECM continue to provide meals for the Sunday evening gathering. I have volunteered Trinity to take one Sunday a month. If you are interested in providing a meal please let me know and I can provide all the details.

Please pray for this vital ministry and Trinity's future involvement.

Respectfully and faithfully submitted,  
*Tonia Gaiser*

### **Island Grove Village Apartments**

**What is Island Grove Village?** Island Grove Village Apartments (IGV) is a Housing and Urban Development (HUD) multifamily complex whose mission is to provide affordable housing, family assistance support services, and economic and educational opportunities for adults and youth at IGV and the surrounding neighborhood.

IGV is located on six acres in Northeast Greeley, Colorado, and is comprised of 108 units: 20 one-bedroom apartments, 46 two-bedroom apartments, 34 three-bedroom apartments, and 8 four-bedroom apartments. Providing HUD-subsidized housing for more than 300 low-income residents, IGV was built in 1972 and is owned by Trinity Housing Corporation of Greeley, a separate nonprofit entity formed by parishioners of Trinity Episcopal Church to provide support to less advantaged members of our community.

In 1997, an onsite computer lab, called The Grove Neighborhood Network, was created to provide GED, ESL, job-training, and high-speed Internet access to IGV residents and the surrounding community. It counts more than 300 GEDs and more than 72,000 visits, providing one-on-one, hands-on, entertaining and educational opportunities to both youth and adults.

### **In 2020, Island Grove Village Management and Staff:**

- **Received** national recognition as a **Better Building Challenge 2020 Goal Achiever** by reducing energy consumption by 20 percent in only six years as part of a Department of Energy initiative, only the sixth property of 91 multifamily participants nationwide
- **Reduced** annual electric energy costs by more than \$9,000 with our participation in an Xcel Energy "Solar Reward Community" solar farm
- **Earned** an Energy Star rating of 86 for our energy conservation efforts
- **Completed** installation of faux-wood vinyl plank flooring in all 108 apartments, reducing overall expenditures for carpet maintenance and replacement
- **Continued** our cost-saving site maintenance program which outsources major apartment renovations
- **Participated** in monthly Billie Martinez Neighborhood Task Force meetings, a partnership between the City of Greeley and businesses, nonprofits, and residents dedicated to addressing

long-term area improvements, which continued via Zoom after March because of the pandemic

- **Hosted** monthly neighborhood security meetings with the Greeley Police Department and representatives from Habitat for Humanity, Pine Meadows Apartments, Joe P. Martinez Garden Apartments, and IGV's contracted security company, Securitas, which continued via Zoom after March because of the pandemic
- **Welcomed** more than 125 students from 12 different countries to our English as a Second Language program, English for Everyone, which continued via Zoom after March because of the pandemic
- **Encouraged** five youth residents who graduated high school and have enrolled in college or trade school
- **Operated** until March as a training/school site on behalf of several County and State social services programs for computer lab clients enrolled in food stamp, child care, and other supplemental programs, including Weld County's Employment First Workforce program
- **Provided** onsite youth enrichment with the Kaleidoscope Youth Program's summer and after-school programs for IGV boys and girls, until being put on hiatus during the pandemic
- **Received** support for our Kaleidoscope Youth Program from Aims Community College and the University of Northern Colorado with Work Study students, until the pandemic closed the after-school program

*Dick Maxfield*

## **The Juarez Ministry**

### **Hope and Blessings in the Time of the Pandemic**



In a time of fear, worry, struggles, and separation from friends and family, we have found a time of blessing in the middle of the Covid-19 pandemic. This blessing has many parts and sources. The recently completed food/fund drive included many blessings. This year we lost the support of a large donor of many years, but the loss was replaced by others who were in a position to join the effort or increase their donation. Both Trinity Episcopal and Our Savior's Lutheran congregations were again solid in their support of the Mission in Juarez. The food included 4,000 pounds of beans donated by Northern Feed and Bean and by a couple

of members of OSL. Others donated 2,000 pounds of rice. Another family donated 1,650 pounds of dried milk. Onions were again donated by Sakata Farms of Brighton and Fagerberg Farms of Eaton and carrots by Hungenberg Produce of Greeley . A new supplier was Strohauer Farms of LaSalle who donated 800 pounds of potatoes. A total of 11,050 pounds was loaded December 3rd and driven to El Paso the next day. We arrived by 7:15 pm, quickly unloaded and began the journey back to Greeley.

The community served by the Mission has more struggles than normal due to the Pandemic. Jobs have been lost, and the financial struggle is serious, resulting in increased privation and hunger. Even though the mission is temporarily closed by local government rules, the donated food is still feeding the children. Pilar is preparing food boxes which are collected by those in need or delivered to those who are unable to get to the mission. This is a blessing to those who are hungry and gives them hope.

The funds donated were even more dramatic. Many families and individuals were part of the blessing with their donations. Both congregations along with others who are not members donated a total of \$27,095. These funds allow Pilar to pay ongoing operational costs and obtain additional foodstuffs such as eggs, flour, cooking oil, and dish detergent to complete the food boxes. The only way this is possible is with the involvement of God. This is a blessing both to those who donate and those who receive.

We are overwhelmed and humbled by the outpouring of these blessings.

A few years ago, at the end of a visit to the Mission, Pilar, the Director of the Mission, said to us, "Do not forget about us." Thanks to all who have made this food/fund drive such a success, they are not forgotten. Your gifts have blessed them and given them hope.

From the depths of our hearts, we thank you.

*Ian Percy and Steve Teksten*