



**Vestry Meeting (Via Zoom)
November 24, 2020
Minutes (*amended*)**

Attendance: Chris Woodruff, Senior Warden; Patricia Streeter, Junior Warden; Jan Branham; Jim George; Jesus Gonzales; Julie Johnson; Andy Kitchell; Ray Quick; Paul Scholar; Dorothy Sullivan; Kim Houtchens, Treasurer; Rev. Lisa Musser, Rector; Sheryl McBride, Clerk. Absent: Sandy Torres.

Business

Minutes Nov 10, 2020: The minutes were accepted without change into the record.

Financials: Pledge and plate is under through the end of October by \$11,334. Total revenue is down \$83,642. On the expense side, utilities/facility is under budget by \$11,912; music ministry is under by \$8,088; total expenses through October are under \$64,396. Net general operating has a \$19,247 loss as of October 31. The hole in the budget is being filled in great part by the PPP loan. Rachel is completing the paperwork for loan forgiveness. Rachel has begun receiving fund requests for 2021 from ministry leaders. **Jim moved to approve the October financials, Julie seconded.** The motion was approved.

Additions to the Agenda:

Discussion

Update on Trinity Anniversary Ornament Project: Ornaments have been ordered. They should be here mid-December. The Vestry will fund this project.

Annual Pledge Campaign Letter: The stewardship letter was reviewed. This year there is the ability to complete the card online.

Update on BSA bankruptcy information: All information was submitted by November 16. Once the proof of claim is filed we can pay by check or online.

Vestry selection: Advent is a time of prayer and discernment for vestry selection. Ray, Julie and Jim are finishing their terms this year.

Decision

Adjust costs for spaces in the Memorial Garden, additional study: The cost of headstones has doubled and will continue to go up. The rates for the memorial garden have not gone up in six years; \$800 for one person, additional \$200 for second. If prices remain the same, we cannot maintain the Garden as promised. The finance committee is recommending an interim increase of \$1100 for one person and \$200 additional for second person. Ray suggested buying a supply of blank stones. **Ray moved to raise the price of a plot to \$1100 for one person and \$1300 for two people. Sheryl seconded. The motion passed.**

Reports

Rector: Lisa is working on a potential donor, a non-parishioner, for the organ. She is working on Advent and Christmas seasons. There will be one Christmas Eve service, one prayer service on Christmas Day. On Christmas Eve, December 24 we will have special wine and wafer cups for Communion. The Pageant will be a five-minute video that is being put together. The office is closed and will not be working remotely December 28 – January 1, 2021.

Junior Warden: No report.

Senior Warden: St. Nicholas might make a visit on December 6. There are 38 emergency food boxes at church. There were more people at the cold weather shelter. Outreach has completed the grant request form.

Dates

Nov 29, 2020 – 1st Sunday of Advent

Dec 8, 2020 – Vestry Meeting

Dec 18, 2020 – Finance Committee

NOTE: No vestry meeting on December 22.