



**Vestry Meeting (Via Zoom)  
Dec 8, 2020  
Minutes (*amended*)**

**Attendance:** Chris Woodruff, Senior Warden; Patricia Streeter, Junior Warden; Jan Branham; Jim George; Jesus Gonzales; Julie Johnson; Andy Kitchell; Ray Quick; Paul Scholar; Dorothy Sullivan; Sandy Torres, Kim Houtchens, Treasurer; Rev. Lisa Musser, Rector; Sheryl McBride, Clerk.

**Business**

Minutes Nov 24, 2020: Rev. Lisa made two corrections to the November 24 minutes: 1) there will be special wine and wafer cups for the service on December 24; and 2) the office is closed December 28, 2020 – January 1, 2021. **Jan moved to approve the minutes as corrected, Sandy seconded. The motion passed.**

Financials: Total revenue is \$62,170, which is \$12,000 over budget. \$22,000 of the \$62,170 is from one large gift. In addition, two donors gave substantial amounts to catch up on their pledges and three donors gave beyond what they pledged. The deficit at year-end now will be around \$72,000. The PPP loan forgiveness application has been submitted as of today. Marcia Sebring is working on the 2019 audit. The 2021 budget will be worked on in earnest after the finance committee meeting. Kim anticipates presenting the December year-end financials and the 2021 budget that has been approved by the finance committee.

Vestry discernment process: There are three people whose terms are ending this year. The parish has been asked to be praying for discernment.

Organ progress: The project is 50% finished. The project is on schedule. Joseph Rotella of Spencer Organ Co. reported that they have completed 50% of the work on Phase 1 of the organ -- its winding system. To give an idea of the scope of the work, Spencer techs made almost 2000 leather pouches of varying sizes that must be individually mounted by hand at the correct depth in the pouch boards in order for the pipes to speak correctly. In addition, the wind reservoirs have been taken apart, cleaned, any cracks repaired, all joints reglued, refinished, and new leather installed on the moveable portion of the reservoirs, the schwimmers. At this rate, the Phase 1 project should be completed sometime in February.

**Decision**

Approve Rector's Housing Allowance for 2021: The following resolution was duly adopted by the vestry of Trinity Episcopal Church at a regularly scheduled meeting held on December 8, 2020, a quorum being present: **Whereas, Section 107 of the Internal Revenue Code permits a minister of the gospel to exclude from gross income a church-designated allowance paid to her as part of her compensation to the extent used by her for actual expenses in renting a home; and Whereas, The Rev. Lisa Flores Musser is compensated by Trinity Episcopal Church exclusively for services as a minister of the gospel; and Whereas, Trinity Episcopal Church does not provide The Rev. Lisa Flores Musser with a rectory, therefore, it is hereby Resolved, that the total compensation**

**paid to The Rev. Lisa Flores Musser for calendar year 2021 shall be \$92,600 of which \$36,500 is hereby designated to be a housing allowance; and it is further Resolved that the designation of \$36,500 as a housing allowance shall apply to calendar year 2021 and all future years unless otherwise provided.**

**Chris moved to approve the housing allowance, Andy seconded. The motion was approved.**

### **Reports**

Rector: She is still cultivating a relationship with a possible donor to the organ. There will be one Christmas Eve service at 5:30 pm. Christmas Day service will be morning prayer at 10:00 am.

Junior Warden: No report

Senior Warden: Continuing to work with Kim on budget. St. Nicholas will make an appearance on December 13. The outreach grant's committee will meet next week.

### **Dates**

**Dec 18, 2020 – Finance Committee**

**Dec 22, 2020 – NO VESTRY Meeting**

**Jan 12, 2021 – Vestry Meeting**