



**Vestry Meeting Minutes (Via Zoom)**  
**September 22, 2020**  
**6:30 PM**

**Attendance:** Chris Woodruff, Senior Warden; Patricia Streeter, Junior Warden; Jan Branham; Jim George; Jesus Gonzalez; Julie Johnson; Andy Kitchell; Ray Quick; Dorothy Sullivan; Sandy Torres; Kim Houtchens, Treasurer; Sheryl McBride, Clerk; Rev. Lisa Musser. Absent: Jim George, Paul Scholar.

Jan provided the meditation, which was about 9/11/2001.

**Business**

- Minutes September 8, 2020: The minutes stand as presented.
- Financials (including Outreach): Revenue deficit for August of \$6,620. This is significantly better than July. Year to date we are under budget \$51,490. Since the building is closed, all items under expenses are under budget. The result is August YTD expenses are \$46,265 under. YTD net general operating is under \$5,225. The Finance Committee reviewed the August financials and approved them. **Patricia moved that the financials be approved as presented by Kim Houtchens. Sandy seconded. The motion passed.**
- The Outreach ministry balance on June 30 was \$22,301. The amount expended exceeds the income received. Rev. Lisa said that Bernie Haley will be the outreach interim chair.
- Patricia reported that there is significant outside painting on the outside to be done. Joe Korth submitted a bid which was \$3,688. The Finance Committee recommended that he proceed with the work. **Patricia moved approval for Joe Korth to proceed with this work which is estimated at \$3,688. Ray seconded. The motion passed.**
- Additions to the Agenda: Kim, Jan and Patricia asked to speak.

**Decision**

- Audio/video technology: We need to purchase equipment to have the service come from the sanctuary. Lisa and Karoline have had discussions with a technician. They have received recommendations on what we need. We need a point, tilt and zoom camera. Sony has been recommended. That will cost around \$2,000. We need to have an audio converter to take our current sound to connect it to the camera. This is about \$200. Another video converter is about \$200. There is also a special remote control for \$1600. We have already spent \$1700 on a laptop to run the system at church. A new wireless microphone was also purchased.
- Kim said there is an irrevocable trust set up by a parishioner in the 1950s. Currently the value is about \$61,000, and only the dividends can be used. The Finance Committee authorized that the laptop be purchased from the dividends from this

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trust. **Julie moved that we cover the cost of this technology that is necessary and authorize Rachel to transfer appropriate dollars from the trust dividends for this technology. Sheryl seconded. The motion passed.**

### **Discussion**

- Impression on Communion Service: It was a beautiful service. 87 people picked up communion. Three had it delivered. People were appreciative. There is also a children's service at 8:30am. The next communion will be October 4, trying to keep to first and third Sundays.
- Weld Food Bank: Trinity has had a group of volunteers that work at the Food Bank. After March 2020, we've been down in numbers. We've been asked if we can bring back our team to work at the Food Bank. Chris said that several members worked there today from 1:00-3:00pm. Julie asked about the competition that was ongoing. Kim thinks this is continuing.
- Jan said that Altar Guild is up in the air. Carol Ruland, who purchased wafers, ombre lights, is not going to be able to continue in any capacity. She also asked if we keep track of people that leave Trinity.
- Patricia said that the King Soopers card is still working. Monies received from this now goes to the Youth Group.

### **Reports**

- Rector: There will be a pet blessing card on the first Sunday in October. Lisa made a personal request: the season between now and the election – she told us that our social media posts are seen by many people and we should write as if the Presiding Bishop reads them. Be mindful of what we write. She is working on a memorial service for David's mom and will be gone for All Saints Sunday. Children's celebration for Christmas will be different this year.
- Junior Warden: Andy will be working around the north side of the building. Bids/advice are being taken on the parking lot; there are three different companies. The mulch has disappeared.
- Senior Warden: Lisa, Ray and Chris will meet to discuss maintenance issues on the organ. The Diocesan convention is the first weekend in October.

### **Dates**

- October 13, 2020 – Vestry Meeting
- October 27, 2020 – Vestry Meeting

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